



OPENNESS AND TRANSPARENCY REGULATIONS 2014

RECORD OF OFFICER DECISION TAKEN UNDER DELEGATED POWERS

TITLE OF OFFICER TAKING DECISION	Town Clerk (delegated to Community Projects Manager)
NATURE OF DECISION	Place order with Parsons Landscape to the Value of £11,000 to recondition the Kingsgate Park MUGA
DATE ON WHICH DECISION TAKEN	9 th June 2023
REASONS FOR DECISION	<p>Following consultation with members of the Project Steering Group, the Chair of the Project Steering Group, the Chair of the Environment and Community Committee, and the Chair of Yate Town Council, agreed the final design for the works and to raise an order with the supplier, in accordance with the delegation of powers.</p> <p>Full Council on 28th June 2022</p> <p><i>Delegated powers be granted to the Town Clerk, in consultation with the Play Area and Properties Project Steering Group, to progress any matters relating to the Kingsgate Park and Peg Hill projects (in addition to existing delegations outlined in the Terms of Reference to the Project Steering Group itself.</i></p>
DETAILS OF ANY ALTERNATIVE OPTIONS CONSIDERED AND REJECTED	<p>Refurbishment of Multi Games Area (MUGA)</p> <p>Quotes were sought from: Courtstall; Parsons Landscapes; Play and Leisure; Proludic; TK Play.</p> <p>Only one quote was received which was in the sum of £11,000.</p> <p>The following actions were taking under delegated powers:</p> <ul style="list-style-type: none"> • an order was placed with Parsons Landscapes in the sum of £11,000; • further negotiation of schedule is needed; some works will be undertaken inhouse (e.g. cleaning) to ensure works do not exceed the budget; • potential dates for these works have been requested from Parsons Landscapes and a response is awaited.
<p>DETAILS OF ANY REPORT (INCLUDING BACKGROUND PAPERS) CONSIDERED IN REACHING THE DECISION.</p> <p>[NOTE: ANY RELEVANT DOCUMENTATION NOT DISCLOSING CONFIDENTIAL</p>	<p>Minutes L:\Projects\Play Areas - Projects\meetings\Minutes or Advisory Notes\2023\18.5.23 public cons, PA refurb schedule, zip payment, eibe payment\PAPSG minutes 18.5.23 lc.docx</p>

INFORMATION SHOULD BE ATTACHED TO THE DECISION NOTICE.]	
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